



Procurement Services

Weekly Information Newsletter

01/09/04

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2003 NASPO
Cronin Club Gold
Winner

(You can go directly to the DAS Procurement web page by clicking on the DAS logo above!)

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Noteworthy News

ePartners

Attention All CT Municipalities, Schools and Not for Profit Organizations!!!



“Partnering with Connecticut’s Municipalities, Schools and Not for Profit Organizations”

You are cordially invited to attend DAS Procurement Service’s

**EPartners Forum
February 3, 2004
8:00 – 12:00
West Hartford Meeting & Conference Center
50 South Main Street
West Hartford, CT**

Please join Procurement Services and your colleagues from around the state at a **free** forum designed just for you! Learn about the new contracts, programs and initiatives that affect you! Join us in a round table discussion about the issues that are important to your organization! Peruse information tables for products and services that are available to you!

Some of the educational topics include:

- New Contractor PreQualification Program
- New Indoor Air Quality Consulting and Remediation Contracts
- New Bid Posting Service
- New Environmentally Preferable Cleaners Initiative
- Supplier Diversity Program

And there’s more! Use the following links to access the full forum agenda and the registration form. The forum is **free** with ample **free** parking! Come early and enjoy a **free** continental breakfast! What are you waiting for, register now!

[ePartners Forum Agenda](#)

[Registration Form](#)

Please complete and return the completed registration form by January 28, 2004. Questions? Contact Laurie Melesko at laurie.melesko@po.state.ct.us or call her at 860-713-5082.

RSVP due for Buy Smart...Buy Together Agency Forum!

Buy Smart *Buy* Together Agency Forum

**January 22, 2003
8:30 – 11:30**

**Dept. of Transportation
2800 Berlin Turnpike
Newington, CT**

We're planning our first *Buy Smart Buy Together* Agency Forum, which will be geared towards state agency purchasing staff. At the forum, we will update you on the ways you and your agency can assist in this effort, support future contracts, and ensure future cost savings. If you are involved in state purchasing, you are invited to attend.



Hurry! Time is running out!

Use the link below to access the registration form and ***return by January 15, 2004.*** We look forward to seeing you there!

[Buy Smart...Buy Together Registration Form](#)

For more information on the Buy Smart...Buy Together initiative, use the links below to access previous articles of information

[Commissioner Waters Letter to Agency Heads](#)

[Special Edition](#)

[WIN Article Oct 31](#)

[WIN Article Nov 21](#)

US Foodservice Price List for Week of January 09, 2004



To assist you with preparing for the orders you may place with US Foodservice next week, we are attaching an Excel file with the food and janitorial supplies prices that will be in effect for the week of January 09, 2004.

[Price List for Week of January 09, 2004](#)

CT Environmentally Preferred Purchasing



CT DAS state contracts offer a number of environmentally preferable products and services, many of which can save you money by using less energy. For more information on how you can purchase or use environmentally preferable products and services where you live and work, contact CT EPP at Barbara.moser@po.state.ct.us or call at (860) 713-5081.

Vendor Spotlight???



Who would you like to see in the “spotlight?” We want to give our vendors an opportunity to “shine” and “broadcast” the products and services they provide. Let us know what contracted vendors/businesses you would like to see featured in this new addition to our newsletter. Vendors, here is a great opportunity to be on center stage and let your products and services be known! Contact Teresa Dupont at teresa.dupont@po.state.ct.us with your requests and suggestions.

Core-CT Information



Looking for Catalog Items in Core-CT/PeopleSoft?



Use the following link to access the listing of the vendors, contract number and contract name that have been loaded into the **Core-CT** catalog.

[Core-CT Catalog](#)

Getting Help Quickly And Easily



Click on the “help” link to access all the **Core-CT** help links and phone numbers that are available to you.

[HELP](#)

“Certification Central”



The link below lists the name, contact information, product description and certification type of all the Connecticut small businesses that were certified during the **previous** week. Contact Meg Yetishefsky with any comments or suggestions at meg.yetishefsky@po.state.ct.us or (860) 713-5228.

Newly Certified! – [12/29/03 through 01/02/04](#)

Peppy’s Toolbox

Click on the “toolbox link” at the right to help yourself to any of the helpful “tools” (electronic forms) that are available to you.



Peppy’s Points to Ponder

Thanks to **Cheryl Udin** of the **Oak Hill School** for sending in the following quote:

“I long to accomplish a great and noble task, but it is my chief duty to accomplish small tasks as if they were great and noble.”

-Helen Keller



Thanks to all my loyal WINners for submitting all these great quotes. Keep them coming! Don’t be shy! Please take a minute to send them to me at peppy.procurement@po.state.ct.us and watch for them to appear in future issues of WIN.



WINning Ways!



C'mon WINners. I know there are people who deserve to be recognized for a job well done. Is there a co-worker who always goes above and beyond to get the job done? Someone who is always willing to help out? Please take a few minutes to write and let me know about them. I know it would really brighten their day when they saw their name in our "WINning Ways" section of WIN and to see that their hard work and efforts were being recognized. Send your WINing Ways nominees to me at peppy.procurement@po.state.ct.us.

Ask Peppy!

Do you have a purchasing question and you can't seem to find the answer? Send it to me at peppy.procurement@po.state.ct.us and I will do my best to find the answer for you and post it in a future issue of WIN.



Tech Talk with Ms. Bits n' Bytes

TERM OF THE WEEK...Humanware

A buzzword for both hardware and software that are designed primarily around the end user experience and user interface rather than focusing on the task that the product is meant to accomplish. The design of humanware often begins with understanding the needs and limitations of the end user and working backwards to design the final product. Typically, a great deal of testing is done on the product to ensure that its design is enhancing the end user's experience in the desired way. For example, technology designed to aid persons with disabilities typically begins with understanding the needs of the end user before designing the product



Website of the week



PLEASE REMEMBER MANY STATE AGENCIES HAVE POLICIES FOR INTERNET USAGE. DO NOT CLICK ON LINKS AT WORK. HOVER OVER THE LINK, THIS WILL SHOW YOU THE FULL WEB ADDRESS. JOT THE ADDRESS DOWN AND ENJOY IT FROM HOME.

Biography.com Over 25,000 biographies of the greatest lives, past and present, many with pictures. Simply enter name or keyword to submit your query and you will be amazed at the results Biography.com comes up with. A great learning tool for young and old!

Thanks to webopedia for this information

Please write to me and let me know if you have a computer question, problem or perhaps just something you would be interested in learning about. You can email me at: maureen.blackburn@po.state.ct.us



Bid Notice Postings

To view the entire DAS bid notice listing, click on the following hyperlink to go to our web page. [DAS Bid Notices](#)

Contract Information:

DAS Contracts

The following is a listing of contracts issued during the week of 01/05/04:

Contract #	Contract Name	For:	Contract Term
03PSX0458	Custodial Services for the CT DMV Branch located in Enfield, CT	CT Dept. of Motor Vehicle, Rowland Government Center-	January 1, 2004 through December 31, 2004
03PSX0414	Cement Patching Materials	Department of Transportation and All Using State Agencies and Political Sub Divisions	January 1, 2004 through December 31, 2005
03PSX0450	Grave openings and closings and re-openings, as required for the state Veteran's Cemetery in Middletown, CT.	Department of Veteran's Affairs	January 1, 2004 through December 31, 2006

Contracts Expiring

Did you know that our state contracts are reviewed one to three months prior to the actual expiration date? During this review process, the contract specialist examines the specifications and products/services included within each contract

[Contract Search](#)

Click on the list of "Contracts Issued/**Expiring** In Last/Next 30/60/90/120 Days". Choose the radio button marked "**Expiring** Contracts" and select the time frame. Then click "Get Contracts". That's all there is to it!



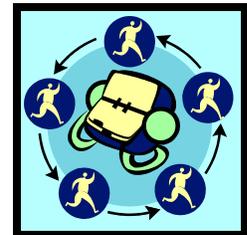
Keep up to speed with what's happening in the

Department of Information Technology



Contracts & Purchasing Division Information

Need to contact someone at **DOIT**? Click here to link to the [DOIT Contact Information](#) page of their web site.



DOIT Bid/ Proposals

- Click on the following hyperlink [DOITBidPostingNotices](#) to jump to DOIT's Bid Posting Notices section of their web page.

DOIT Contract Awards

- Click on the following hyperlink [DOITContractAwards](#) to jump to DOIT's Contract Award section of their web page.

Contact Us

If you know someone who may be interested in receiving this newsletter, have him or her send an email to teresa.dupont@po.state.ct.us and they will be added to our mailing list. Likewise, if you do not wish to receive this email, send us a note and your name will be removed.